



CHUO CHA SANAA DAR ES SALAAM

"Kipaji ni Ajira. Sanaa ni Biashara"

JOINING INSTRUCTIONS FOR ACADEMIC YEAR 2025/2026

1. ABOUT CHUO CHA SANAA DAR ES SALAAM

Chuo cha Sanaa Dar es Salaam is a modern leading Institution in Tanzania that offers training in various types of traditional and contemporary Arts. The course delivery applies practical exercises, ensuring that every student, regardless of differences in age, status, position, income, education, or understanding, becomes proficient."

During the registration process, students attend an Art Talent Identification Clinic to identify their talents and levels of proficiency. The College also offers Swahili language courses for foreigners and teaches its students English and Chinese.

Studying at the Chuo cha Sanaa Dar es Salaam is more than just learning; the institution uncovers hidden talents, nurtures them with dedication, and develops them into professional skills. While helping graduates become self-employed or employed through their talents. Alongside Classroom training, students receive Apprenticeship. They are also supported in turning their Art into official businesses and managing their own or other Artists' work.

College life is some sort of entertainment, as students study while earning income through the Art work they produce and get the opportunity to showcase their work at various festivals and on TV stations. The College connects students with famous Artists and Organizations involved in the rs.

At the College, every **student's dream** is respected and strategies are put in place to ensure that beyond teaching, each student is helped to achieve their dream in the Arts.

The College has Full Registration Status from the National Council for Technical Education and Vocational Training (NACTVET) with the registration number REG/NACTVET/1125. It is authorized by the National Arts Council (BASATA), the Tanzania Film Board (TFB), and the National Kiswahili Council (BAKITA).

2. COLLEGE LOCATION

The College is located on the right-hand side when moving from Magufuli Bus Terminal (Mbezi) towards Kibaha, along the Morogoro road in Kibamba neighbourhood, Dar es Salaam, Tanzania.

3. COURSES OFFERED

3.1. Long Courses:

- a. **Performing Art and Design** (Beauty Therapy, Hairdressing and Make-up / Fashion Design & Modelling/ Music & Playing Musical Instruments/ Acting/ Drawing & Painting/ Sculpturing & Wicker & Weaving)
- b. **Music and Sound Design**
- c. **Film and TV Production**

3.2. Short Courses:

- a. **Drawing and Painting**
- b. **Graphic Design**
- c. **Animation Design**
- d. **Sculpturing**
- e. **Wicker and Weaving**
- f. **Beauty Therapy, Hairdressing and Make-up**
- g. **Skincare**

- h. **Nail Care, Manicure and Pedicure**
- i. **Fashion Design & Modelling**
- j. **Costume Design**
- k. **Singing Music (Bongo Flewa)**
- l. **Musical Notation**
- m. **Vocal**
- n. **Playing Musical Instruments**
- o. **Music Dancing & Choreography**
- p. **DJ Performance and Music Mixing**
- q. **Traditional Dance**
- r. **Sound Design (Sound Production)**
- s. **Music Production**
- t. **Theatre**
- u. **Film, and Music Video**
- v. **Voice Acting**
- w. **Poetry**
- x. **Event Hosting and Master of Ceremonies (MC)**
- y. **Video Directing**
- z. **Film and TV Production**
- aa. **Art Management**
- ab. **Swahili Language for Foreigners**
- ac. **Tailor-made***

***Tailor-made Courses** are specialized programs designed to meet the specific needs and requirements of individual students or groups/institutions. These courses are customized to address particular skills, knowledge, or competencies that learners need to acquire, based on their personal or professional goals.

4. ENTRY QUALIFICATIONS

- a. For all long courses and the short course in Art Management, the student must have at least an Ordinary Level Secondary (Form IV) education.
- b. For all short courses, the student should be literate.
- c. For Tailor-made courses, the student should have experience in Arts and be literate.

5. ADMISSION PERIOD

Students are admitted at any time throughout the year.

6. INTAKES

- a. Long courses commence in March and October.
- b. Short courses commence in February, May, August, and November each year.
- c. Tailor-made Courses and Swahili Language Courses for Foreigners, can start at any time based on agreements with the applicant.

7. DURATION OF STUDY

- a. Long courses last for twelve (12) months.
- b. Short courses last for three (3) months. These courses are structured into three levels: Basic Level, Intermediate Level, and Advanced Level. After attending the Talent Identification Clinic, the student will choose the appropriate level to enroll in.
- c. Tailor-made Course and Swahili Language for Foreigners do not have a fixed duration, depending on the student's needs and availability. However, the maximum duration for Tailor-made Course is thirty (30) days and for Swahili Language for Foreigners is sixty (60) days. The Swahili Language Course for Foreigners is structured into three independent levels: Beginners Level, Intermediate Level, and Advanced Level.
- d. Studying in Part-Time Shifts and Home Classes extends the duration of study.

8. STUDYING SHIFTS

There are four different shifts per day, which are **Morning Shift, Evening Shift, Part-time Shift** and **Home Classes** depending on the Applicant's choice. For one course, a student is required to attend only one shift per day. The Morning Shift starts at 7:30 AM and ends at 4:00 PM, while the Evening Shift starts at 5:00 PM and ends at 9:00 PM, from Monday to Friday. On Saturdays, there is one shift for all students, from 7:30 AM to 3:30 PM.

In Part-Time Shifts, Students choose the days and times they want to attend and leave the campus based on their availability. For Home Classes, Students choose their place of study and the times they want to start and finish their studies each day according to their convenience. We do not operate on Sundays and Public holidays.

Note:

- *Home Classes are available only in the regions of Dar es Salaam and Coast*.*
- *Studying in Part-time Shifts and Home Classes may incur additional costs.*

9. STUDYING MORE THAN ONE COURSE AT THE SAME TIME

It is allowed for a student to enroll in more than one course simultaneously. Each course will be registered separately, and the student will be responsible for paying all associated costs for each course. And the classes will be in different shifts per day.

10. COLLEGE DRESS CODE

Students are allowed to wear any shoes or clothes they like on campus. However, **clothing that reveals any part of the body from the chest to the knees, including the armpits or that shows undergarments are not allowed to be worn at the College.** The College has a practice of participating in various College, Governmental, and social events where students are required to wear College's Polo shirts.

11. BEAUTIFICATION AND GROOMING

The use of cosmetics for enhancing beauty is allowed, including any hairstyle preferences. Students are taught and encouraged to maintain a polished or well-groomed appearance at all times, both on and off-campus.

12. HOSTEL COSTS

The costs of College hostels are TZS 70,000/= per month. In the hostels, students receive beds, mattresses, electricity, water, caretaking, and security services. **Living in hostels is optional.**

13. ART TOOLS/INSTRUMENTS FOR PERSONAL USE

Students are allowed to bring their own preferred and affordable Art tools or instruments, depending on the courses they are coming to study, for their personal use.

14. DOING PRACTICAL TRAINING

A large part of our training is delivered through practicals. Students attend various places for Apprenticeship and practical training. This includes participating in various competitions, celebrations, festivals, exhibitions and concerts.

15. FIELD WORK ATTACHMENT

- a. Students attend field work attachment.
- b. The College, in consultation with the students or their parents/guarantors, arranges for suitable locations for fieldwork.
- c. Students are responsible for covering their own transportation, accommodation, and meals for fieldwork.

16. USING MOBILE PHONES ON CAMPUS

- a. Students are allowed to use mobile phones on campus. The College encourages responsible and respectful use of mobile devices at all times.
- b. Students are taught effective use of Social Media to increase their income.

17. FEES STRUCTURE

S/N	Course	Fee (TZS)	Duration
1.	Long Courses	800,000	1 Year
2.	Short Courses	500,000	3 Months
3.	Toilor-made Courses	300,000	1 Month
4.	Swahili Language for Foreigners	25,000/hour	2 Months

18. CONTRIBUTIONS

Service/Item	Costs (TZS)
Registration	25,000
Identification Card	20,000
Polo Shirt	25,000
Students' Organization	10,000
Maintenance Fees (Classroom/Studio/Laboratory/Salon)	30,000
Practical and Field Attachment Superivions*	100,000

* Tailor-made and Swahili Language for Foreigners courses are not included in this contribution.

19. IMPORTANT CONSIDERATIONS FOR PAYMENT OF FEES AND CONTRIBUTIONS

- Payment of Application Fees** (refer to Section 8.c. of the Application Form) should be made through the PAY BY MOBILE to PAYMENT NUMBER of YAS **16348015** under the name **CHUO CHA SANAA DAR ES SALAAM**.
- All payments outlined in sections 17 and 18 of this form above must be made using a **Control Number**. Students are advised to obtain the Control Number from the Institution before making these payments (these numbers vary for tuition fees and other contributions).
- Fees can be paid in a lump sum or in installments depending on the student's financial capability.
- The College does not accept cash payments. **Under any circumstances, do not hand over cash money or by phone to any staff member of the College for any payment purposes.**
- Any payments made are non-transferable and non-refundable.**

20. ADMISSION LETTER

After the application is processed, the Applicant will be notified through a text message to their phone number and that of their guarantor. If the application is accepted, they will be sent an Admission Letter.

21. MEDICAL EXAMINATION FORM

The Admission Letter will be accompanied by a Medical Examination Form, or the Applicant can download the form from the College's website at www.dararts.ac.tz, where the Applicant will then take the form for a medical examination at a Government-recognized **hospital** or **health center**.

22. DOCUMENTS TO SUBMIT DURING REGISTRATION

When reporting, the applicant is required to bring two passport-sized photos, the **original copies** of the certificates attached to the Application Form (refer to Section 8.b. of the Application Form), the **original** filled Medical Examination Form, and a **copy** of the Admission Letter.

23. NOTE

The College is governed by Laws, By-laws, Regulations, and Procedures that students are required to comply with.

24. FOR FURTHER COMMUNICATION

If you have any concern, do not hesitate to visit the College or call **0715 910 010**.